



#### NEWBERRY

The following have occurred since the last report:

1. BRI and P&M met with PRT committee to update new village manager on projects. Outcome of the meeting included:
  - a. Extending the housing quality survey from 4 Mile Road to south McMillan Twp boundary line.
  - b. M-123 Corridor Planning Committee to include representatives from Planning Commission, Luce County EDC, Quality Inn, McMillian and Pentland Townships, and Kevin from Newberry Motors. The purpose of the committee is to coordinate development standards and establish strategies to control blight and vacancies along the Corridor.
2. Tentatively booked April 24 for Planning Commission training.
3. Conference call with CEDAM/MRP to review format and questions for the community engagement session. Village Manager is coordinating dates directly with CEDAM.
4. Review Low/Mod status and revisit the MEDC review and approval letter to proceed with survey.
5. P&M drafting Economic Development Strategy narrative, finalizing work plan.
  - a. Leadership Team members will be reaching out to Paradise Township to determine level of desire to create a M-123 corridor CVB.
6. Internal administrative meetings with Village Manager, Village President and DPW Superintendent. Discussion items included:
  - a. Condition of Village support facilities – DPW facility is very deficient.
  - b. Budgets – need for more comprehensive review of financials and establish a chart of accounts consistent with MI Treasury and GASB best practices.
  - c. Capital Improvement Program – lack of information from engineering firms involved with water and wastewater systems. Manager to coordinate a meeting on March 13.
  - d. Lack of a motor pool fund (aka Stores and Equipment Fund) to replace outdated equipment.
  - e. Toured former lumber yard adjacent to Village Hall as a potential site to consolidate Village office and DPW.
  - f. Village requesting additional TA assistance for administrative and financial assistance.

#### CENTRAL LAKE

The following have occurred since the last report:

1. P&M scheduling downtown plan meeting with DDA to finalize.

#### GRAYLING

The following have occurred since the last report:

1. B&R reviewed second draft of CIP prepared by the Village and provided comments.
  - a. City proceeding to acquire Plan-IT CIP software. PRT team to provide TA on use.
2. P&M has completed economic development strategy, awaiting final comment from RRC staff.
3. P&M has completed communications plan and delivered to Grayling Main Street.



4. *Special Note – B&R and P&M were informed by City Manager that suggested acquisition strategy for the former M-72 lumber yard was followed resulting in acceptance of purchase and a lower price than previous attempt.*

#### EVART

The following have occurred since the last report:

1. MRC completed community engagement on January 24; results are expected to be transmitted to BRI shortly
2. Beckett& Raeder is coordinating a time to meet with the Planning Commission at the end of March to review a draft Master Plan
3. P&M meeting with Evert City Manager on Economic Development Strategy on 2/15.
4. P&M has completed communications plan draft to be reviewed on 2/15.
5. Beckett & Raeder submitted preliminary CIP and has scheduled a review session with Village on February 22.

#### HARRISON

The following have occurred since the last report:

1. The Parks and Recreation Committee met February 6 to make final edits to the Parks and Recreation Five-Year Master Plan.
2. Final edits were made to the Plan and the Public Hearing and Formal Council Adoption is set for February 20.
3. Tracey Beadle had a conference call with Jessica AcMoody (CEDAM) to discuss the community assessment.
4. Harrison received word from Ben Muldrow at Arnett Muldrow that the branding and marketing assessment would occur in early March.

#### SANDUSKY

The following have occurred since the last report:

1. Coordinating with MRC to reschedule on community assessment/engagement session end of February/early March
2. Draft community engagement survey was sent to City Manager to review for the Parks & Recreation Plan on February 8<sup>th</sup>
3. Beckett& Raeder is coordinating a time to meet with the Planning Commission at the end of March to review a draft Master Plan
4. P&M meeting with City Manager regarding the economic development strategy on 2/16

#### CHARLOTTE

The following have occurred since the last report:

1. Cross section for downtown at request of City for discussions with MDOT submitted to City for review. This is part of their sub-area plan effort through PRT.
2. P&M working with Michigan Main Street to meet with local organizational leaders on economic development strategy and roles of each organization.
3. P&M working on draft economic development strategy work plan.
4. P&M draft of Communications plan is near final. Awaiting meeting pending Laura Krizov's schedule for delivery.



PAW PAW

The following have occurred since the last report:

1. B&R submitted final draft of CIP. A review meeting scheduled with Village on February 20.
2. Second and final day of housing assessment field work was completed. Results are being mapped and written up by BRI.
3. P&M working on draft economic development strategy work plan and communications plan.
4. B&R and Village agreed on redevelopment sites for conceptual programming.

HILLSDALE

The following have occurred since the last report:

1. Zoning concept review postponed by community until its February planning commission meeting. Drafting continues of thoroughfare and public space standards.
2. P&M working on draft economic development strategy work plan.
3. P&M draft of Communications plan is near final. Scheduling meeting with city for delivery.
4. Land Use | USA met February 14 with ZA and ED Director on residential TMA.
  - a. Information will be used in FBC for housing typology.

RIVER ROUGE

The following have occurred since the last report:

1. B&R met with the River Rouge Planning Commission on January 23 to review Master Plan progress to date. Several draft chapters were presented to the Commission for review and input.
2. A community survey has been drafted and approved for distribution to collect public input for the Master Plan. The Mayor has volunteered to deliver a copy to each occupied housing unit. Printing and delivery are underway. The surveys will be sent to River Rouge by February 17 for distribution.
3. The first round of branding exercises has been completed and presented to the community.
4. P&M draft of Communications plan is near final.

INTERNAL TEAM ACTIVITIES

1. Research conducted on rental inspection programs. Initially conducted for Evert but appears that Newberry will want the educational program, as well.

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