



WORK SCOPE  
PAW PAW

<b>Task</b>	<b>Responsible Party</b>	<b>Description of Work Task</b>	<b>Timing</b>
Redevelopment and Development Sites Assessment	Place & Main Advisors; B&R and ARS	Prepare an economic development strategy with special attention to 35-acre redevelopment site. <ul style="list-style-type: none"> <li>• Utilize TMA</li> <li>• Integrate with Master Plan update</li> </ul>	November 2016 through February 2017
Capital Improvement Program	B&R	Prepare a CIP for the Village which includes the following elements: <ul style="list-style-type: none"> <li>• Recognizes the limited administrative capacity of the Village</li> <li>• Easy to update</li> <li>• Formatted on a Microsoft platform.</li> </ul>	December 2016 through March 2017
Economic Development Strategy	Place & Main Advisors; B&R and ARS	Prepare an economic development strategy with special attention to 35-acre redevelopment site and “Village Revitalization PUD.” <ul style="list-style-type: none"> <li>• Provide TA to Village on DDA TIF update</li> </ul>	November 2016 through February 2017
Plan for Non-Profit Housing	B&R	Focus on two issues: residential housing quality and next steps for the non-profit once the Miller Court renovation project is completed. <ul style="list-style-type: none"> <li>• Coordinate with the Village a housing quality assessment</li> <li>• Integrate with Master Plan update</li> <li>• Review with LISC Board Training opportunities</li> </ul>	January 2017 through March 2017
Communications Plan	Place & Main Advisors	Develop Communications Plan for Community including: <ul style="list-style-type: none"> <li>• Press Release Template</li> <li>• Media Alert</li> <li>• Customized Media List</li> </ul>	September 2016 through January 2017